



भारतीय सूचना प्रौद्योगिकी संस्थान धारवाड़

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DHARWAD

[Institute of National Importance by an Act of Parliament]

Date: 14/09/2026

Advertisement for the Recruitment of Scientific Administrative Assistant

Applications are invited from **Indian** nationals for Scientific Administrative Assistant in a project sponsored by DST-NCSTC. Details of the project and the recruitment are given below.

Project Title: AI Pilot Interactive Hands-On Machine Learning for STEM Education (File No. DST/NCSTC/SCT/FP/03/2025(C) and (G))

About IIIT Dharwad:

IIIT Dharwad is an Institute of National Importance set up in 2015 in Public-Private-Partnership mode between the Ministry of Education, Government of India, Government of Karnataka and industry partner Keonics under an Act of Parliament (23 of 2017). The Institute offers B.Tech, M.Tech by Research and PhD programs and has moved to its spacious permanent campus of 60 acres near Dharwad.

Duration of the Project: 24 Months

Project Team:

Principal Investigator (PI): Dr. Nataraj K S, Assistant Professor, Dept. of ECE, IIIT Dharwad.

Co- Principal Investigator -1: Dr. Jagadish D N, Assistant Professor, Dept. of ECE, IIIT Dharwad.

Name and Number of the Positions: 1. Scientific Administrative Assistant [01]

Qualification: Please refer to the table below.

Application Link	https://forms.gle/xwsFAnNrvebRGmu59
Application Start Date	14/09/2026
Application End Date	30/09/2026
Selection process	Applications will be screened initially and shortlisted applicants will be called for an interview. The shortlisted candidates may be asked to undergo a written test followed by the interview via online/telephone mode. Mere fulfillment of minimum eligibility will not bestow the right for short listing. IIIT Dharwad reserves the right to screen and shortlist candidates by introducing higher benchmarks.
Interview Dates & Results	Shortlisted candidates will be communicated over email/phone call.

Details:

Sl.No	Particulars	Description
1	Name of the Positions	Scientific Administrative Assistant (01)
2	No. of Positions	01
3	Consolidated Emoluments	Scientific Administrative Assistant: INR. 18,000/- + 20% HRA per Month (Total: INR 21,600/- per month)
4	Qualification	Scientific Administrative Assistant: Graduate degree in any Discipline. (Qualifications based on the specifications by DST in https://dst.gov.in/sites/default/files/S%26T-Manpower-Norms-10July2020.pdf)
5	Duration of the Project	24 Months
6	Tenure of appointment	The appointment for the above contractual position will be initially for a period of 08 months, which may be extended, based on the performance of the candidate, availability of funds in the project, and requirement in the project. The appointment will be co-terminus with the project.
7	Desirable Skills (but not essential)	Interested in pursuing MTech or PhD at IIIT Dharwad. Good coding abilities with the latest open-source packages, Good communication skills, programming skills, AI & Machine Learning tools. Experience in development platforms such as Raspberry Pi, Jetson nano are desirable.
8	Job Description	▪ Develop and deploy machine learning models on computer and edge devices (mobile phone, Jetson Nano devices, Raspberry Pi). ▪ Field visit and data collection. ▪ Development of front end and backend of the applications developed for the project. ▪ Participating in research activities happening in the project. ▪ Any administrative activities related to the project.
9	Age limit	Not more than 50 Years for Scientific Administrative Assistant . Age relaxation as per DST, GoI norms.

General Instructions to the Applicants:

1. The selected candidate will be required to work in IIIT Dharwad on a full-time basis. All the terms and conditions of the recruitment are as per DST, Govt. of India and IIIT Dharwad. He/She shall not have claim on any regular position and shall not be bestowed any of the privileges like housing, medical facility and other benefits available to regular employees of the Institute.
2. Applicants are advised to ensure, before appearing for the Selection Process, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has to be from a recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate shall be considered as on the date of Selection Process.
3. The number of vacancies indicated in the notification is tentative. IIIT Dharwad reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIIT Dharwad reserves the right to NOT fill any of the posts advertised.
4. No TA/DA will be paid for attending the Selection Process.
5. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the Applicants.
6. After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
7. The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
8. No interim correspondence whatsoever will be entertained from the candidates.
9. Canvassing in any form or bringing in any influence political or otherwise will be a disqualification for the post.
10. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
11. For a query related to the selection process, applicants may send email to nataraj@iiitdwd.ac.in However, enquiry/queries related to eligibility for the post/interpretation of rules will not be entertained.